

Yate Town Council Finance and Governance Committee Minutes of the Meeting held on 28th March 2023 from 7.00pm until 7.56pm at Poole Court

Present:

Councillors Mike Drew (Chair), Cheryl Kirby, Margaret Marshall, Ben Nutland, Ray Perry, Karl Tomasin and Chris Willmore.

RFO and Deputy RFO.

Minute 1. Apologies for Absence

Apologies of absence were received from Councillors John Ford and Jane Price (leave of absence until 9th May 2023).

Minute 2. Members Declarations of Interest Under the Localism Act 2011

Declarations of interest under the Localism Act 2011 were received from:

Councillor Cheryl Kirby

Yate Heritage Centre Trust

Minute 3. Public Participation Session with Respect to Items on the Agenda

No members of the public were present.

Minute 4. Minutes of the Finance and Governance Committee Meeting Held on 6th December 2022

It was **RESOLVED** that the minutes of the meeting of the Finance and Governance Committee held on 7th February 2023 be approved and signed as a true and accurate record.

Minute 5. Items for Discussion/Requiring Resolution or Recommendation to Full Council

5.1 Consultations

a) Consultations Received

- South Gloucestershire Community Engagement Forum (CEF) feedback
Closing date; 31st March 2023

[Click here to view consultation](#)

RESOLVED Councillors to submit comments on an individual basis.

- Valuation Office Agency – Business Rates: Transparency & Disclosure of information on business rates valuations
Closing date; 7th June 2023

[Click here to view consultation](#)

RESOLVED Delegated powers be granted to the Clerk to submit comments in consultation with the RFO and comments received from members of the Finance and Governance Committee.

b) Urgent Consultations

No urgent consultation documents were received.

5.2 Urgent documents for Signing/Sealing

The following document was received and signed:

- JCT contract Minor Works Building Contract with Children's Playground Company for the Kingsgate Park Refurbishment Project Phase 1.

5.3 Premises

It was **RESOLVED** to grant fund the room hire for meetings held at the YMCA on Monday evenings by Narcotics Anonymous for the upcoming financial year (1st April 2023 to 31st March 2024) at a cost of £531 from the grants budget.

It was further **RESOLVED** that the 2023/2024 Tennis Club / business rates for the Tennis Courts at Sunnyside be removed, and the appropriate individual booking rates be used. The rates for tennis court bookings continue to be reviewed as part of the annual price review as per the Yate Town Council Pricing and Letting Policy.

5.4 Insurance Renewal 2023

It was **RESOLVED** to enter a 3-year agreement, with the option to extend for a further 2 years, with Zurich Municipal to provide Yate Town Council's insurance provision in the indicative sum of £21,882.91 for 2023/2024.

5.5 Fidelity Insurance

It was **NOTED** that the level of fidelity insurance cover for Members and employees currently stands at £5million. Bank balances stood at £2,017,161.94 as at 31st December 2022. The annual precept for 2023/2024 will be paid in two halves, April and September, in the sum of £834,126 per half year.

It was **RESOLVED** to retain the current level of fidelity insurance at £5million.

5.6 Direct Debits and Standing Orders.

It was **RESOLVED** that:

- 1) the use of Direct Debits, Standing Orders and BAC's payments be approved;
- 2) the up-to-date listing of Direct Debit and Standing Order payments be approved. (Appendix 1)

Minute 6. Items to Receive

6.1 Items for Consideration from the Environment and Community Committee meeting held 7th March 2023

It was **NOTED** that no recommendations were received from the Environment and Community Committee meeting held on 7th March 2023.

6.2 Sealing and Signing of Town Council Documents

It was **NOTED** that the following documents have been signed or sealed and signed:

- Record of Funding Agreement and Targets for Off the Record (Bristol) for £4,500, to provide Weekly Health and Wellbeing "HUB" Sessions, for the period 1st April 2023 to 31st March 2024;
- Licence between Yate Town Council and Yate and District Bowling Club for Sunnyside Bowling Green/Pavilion for 1st April 2023 to 30th September 2023 for £15,165;
- Contracts for Refuse and Recycling Recovery for Yate Town Council premises for 3 years with effect from 1st April 2023 totalling £5,959.56 pa;
- Annual licence for the gate at the Vintage Birdcage Cakery which runs from 1st April 2023 – 31st March 2024;

- PWLB application for £300,000 loan facility to fund the refurbishment of Kingsgate Park play area;
- Service Level Agreement with South Gloucestershire Council for the award of £2,200 to arrange for the installation of Seasonal Lights on Station Road;
- The War Memorials Trust Grants Scheme Contract for the award of £1,510 to partially fund restoration works at the Yate War Memorial Lych Gate.

6.3 Accounts for Payment

The accounts for payment previously authorised in line with the Financial Regulations were received and **NOTED**. (Appendix 2)

6.4 Status of all Groups that Report to Finance and Governance Committee

The following was **NOTED**;

Sub-Committee/Group	Date of Meeting/Update	Appendix
Grants and Finance	The minutes from the meeting of 20 th March 2023 were received. A recommendation from this meeting was resolved under minute 5.4. The 2023 general grants round will open 1 st April 2023 and will be advertised on the Yate Town Council website and announced via social media. The closing date is set for 23 rd June 2023.	Appendix 3
IT – Website Review	Meeting to be arranged when required.	
Priorities and Strategy Scrutiny	Meeting to be arranged early summer 2023, once the new Town Council is in place.	
Staffing and Governance	Meeting to be arranged when required. A confidential report was received in confidential session under minute 7.6.	

6.5 Status of all Outside Bodies that Report to Finance and Governance Committee

The following was **NOTED**;

Outside Bodies	Date of Meeting/Update	Appendix
ALCA Regional Committee	The draft minutes of the ALCA Regional Committee Meeting held on	

	28 th February 2023 were received. Date and time of next meeting to be agreed.	
NALC Super Council Network (SCN)	A SCN meeting was held 23 rd February 2023; once received the notes will be circulated to members.	

6.6 Premises

It was **NOTED** that:

- Buddies Adult Day Service, who have been meeting at the YMCA since June 2022, have found new premises to rent at Badminton Court, Station Road, Yate;
- Narcotics Anonymous who also meet at the YMCA have confirmed that their weekly sessions have had a positive impact and would like to continue on an ongoing basis. Their request for grant funding of the sessions for 2023/2024 was received under minute 5.3.

6.7 Consultation Responses

It was **NOTED** that there were no consultation responses to report.

6.8 Fundraising

The annual fundraising report was received and **NOTED**, with thanks passed to staff for all their efforts in raising funds to support Town Council activities. (Appendix 4)

To further **NOTE** a report was received regarding fundraising undertaken at the Heritage Centre. (Appendix 5)

It was **RESOLVED** that:

- 0% of the purchase price of any artwork or photographic material sold in the Yate Heritage Centre relating to the current charity exhibition should be charged;
- the governance relating to fundraising activities undertaken at the Heritage Centre be discussed as part of the visioning process.

Minute 7. Confidential Items

7.1 Confidentiality Confirmation

It was **RESOLVED** to enter confidential session: *In view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

7.2 Funding Agreement

A confidential report was received and considered. (Confidential Appendix 6)

It was **RESOLVED**;

- to return to public session;
- to agree to enter a Funding Agreement with Family Food 4 Free for a sum of £4,590 annually for the period 1st April 2023 – 31st March 2026, to fund the cost of hire of the Randolph Room at Poole Court (via internal transfer), for which Family Food 4 Free has an ongoing hire agreement to provide a community fridge for the local area;
- Thanks be passed onto Family Food 4 Free for their support to the local community.

7.3 Kingsgate Park Refurbishment Project

It was **RESOLVED** to enter confidential session: *In view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

A confidential report was received and considered. (Confidential Appendix 7)

It was **RESOLVED**;

- to return to public session;
- to achieve the aims of the phase 2 design brief, subject to agreed design and potential increase in costs, if the final fixed contract value with Eibe is greater than £225,000, a recommendation from the Finance and Governance Committee be taken to Full Council for approval that £25,000 from the Major Project Sinking Fund earmarked reserves is held as a contingency, to allow for a contract of up to £250,000;
- in relation to the Town Council's Financial Regulations and consideration of whether security for the due performance of a contract is required to protect public investment, officers are to discuss with Eibe the options of either a Performance Bond or Phased Payments to act as security as part of the contract and delegated powers be granted to implement the chosen option in consultation with members of the Play Areas and Properties Project Steering Group.

7.4 Poole Court Lease Enquiry

It was **RESOLVED** to enter confidential session: *In view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

An update was received.

7.5 Staffing and Governance

A confidential report was received and considered. (Confidential Appendix 8)

It was **RESOLVED**;

- to return to public session;
- to pay the total mileage incurred by the member of staff in relation to accessing college and in accordance with the Approved Mileage Allowance Payments Scheme (AMAP's) for a maximum of 39 weeks per year or until such time the staff member is able to drive.

7.6 White Lion

It was **RESOLVED** to enter confidential session: *In view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

A confidential report was received and considered. (Confidential Appendix 9)

It was **RESOLVED**;

- to return to public session;
- delegated powers be granted to the Town Clerk in consultation with the Finance Manager & RFO to continue negotiations with the owner of the White Lion as per confidential appendix 10.

Minute 8. Consideration of Impact of Decisions on Climate and Waste

Consideration took place on impacts on climate and waste following decisions taken by the council during this meeting. It was **NOTED** that:

- the use of Direct Debits, Standing Orders and BACs payments will reduce paperwork;
- the agreement to issue a 3-year Funding Agreement to Family Food 4 Free who provide a community fridge to the local community and reduce the amount of food waste going to landfill.

Direct Debits/Standing Orders/BACS Payments - 2023-2024				
Payee Name	Transaction Detail	Amount	DD/SO/Bacs	Frequency
Avon Pension fund	Monthly pension contributions	Variable/£15k approx	BACS	monthly
Barclay Card	Monthly payment to clear balance of YTC Barclay Card	Variable dependent on monthly spend	DD	monthly
Barclays Bank	Bank Charges	Variable across multiple accounts approx £150	DD	monthly
British Telecom Payment Service	Building Security Armadillo	£12.63	DD	monthly
British Telecom Payment Service	Building Security Heritage	Variable/£66 approx	DD	quarterly
British Telecom Payment Service	Building Security Poole Court	Variable/£92 approx	DD	quarterly
British Telecom Payment Service	Pop Café Landline and broadband	Variable/£119 approx	DD	quarterly
CNH Industrial Capital	Estates Vehicle (Ransomes Mower) lease payments	£976.59 (wef 23.6.22)	DD	monthly
HMRC	Monthly Tax/NI payment	Variable/£14k approx	BACS	monthly
ICO	GDPR/Data Protection subscription	£60.00	DD	annually
Lex Autolease	FA16 YMR estates van lease	£208.12	DD	monthly
Lex Autolease	BT18 DZL electric vehicle lease + EF18 XBM estates pick-up lease	£8,647.20	DD	annually
Lex Autolease	Road fund licences-DD for the annual increase only for all vehicles on lease (3)	Variable/£20-£30 approx per vehicle	DD	annually
Myhrtoolkit Limited	HR IT Software subscription	£132.00	DD	monthly
Profit Reach (Go Cardless)	third-party subscriptions for YTC website	£82.00	DD	monthly
Profit Reach (Go Cardless)	web care plan	£149.00	DD	monthly
Profit Reach (Go Cardless)	hosting of old YTC website	£53.85	DD	quarterly
Public Works Loan Board	Armadillo Loan repayments	£18,908.70	DD	twice yearly
Public Works Loan Board	Heritage Centre loan repayments	£9,062.06	DD	twice yearly
Public Works Loan Board	Multi Activity Building loan repayments	£8,957.90	DD	twice yearly
South Gloucestershire Council	Rates - Bowling Pavilion and Football Pavilion	1x£212.75 9x£212	DD	monthly
South Gloucestershire Council	Rates - Heritage Centre	1x.50p	DD	monthly
South Gloucestershire Council	Rates - Parish Hall	1x£220.50 9x£225	DD	monthly
South Gloucestershire Council	Rates - Poole Court	1x£2,666 9x£2,662	DD	monthly
South Gloucestershire Council	Rates - Armadillo	1x£1856.75 9x£1859	DD	monthly
South Gloucestershire Council	Rates - Pop Inn Café	1x£4516.11 9x£519	DD	monthly
South Gloucestershire Council	Rates - YMCA	1x£119.03 9x£117	DD	monthly
South Gloucestershire Council	Rates - Randolph Room Poole Court	1x£130.85 11x£131	DD	monthly
South Gloucestershire Council	Rates - Bad Salz/Genieri Room Poole Court	1x£130.85 11x£131	DD	monthly
Staff Salaries	Monthly staff salaries	Variable/£54k approx	BACS	monthly

February 2023 Payments			
Date Paid	Payee Name	Transaction Detail	Total
01/02/2023	Petty Cash	Petty Cash Top Up	£ 122.18
01/02/2023	Petty Cash	Petty Cash Top Up	£ 241.62
01/02/2023	Post office postage	Postage	£ 1.45
02/02/2023	ProfitReach	Website Support	£ 98.40
06/02/2023	Amazon	Stationery supplies	£ 13.59
06/02/2023	Amazon	Café Equipment Armadillo	£ 28.99
06/02/2023	Barclays	Bank Charges	£ 98.40
06/02/2023	Barclays	Bank Charge	£ 93.78
06/02/2023	Barclays	Bank Charge	£ 8.50
06/02/2023	Credit Card Account	Bank Transfer	£ 10.82
06/02/2023	World of Sweets (Hancocks) Ltd	Kitchen Stock for Resale	£ 398.91
06/02/2023	World of Sweets (Hancocks) Ltd	Kitchen Stock for Resale	£ 398.91
07/02/2023	Bank Current Account	Bank Transfer	£ 14,147.72
07/02/2023	Bristol EPC	Heritage Centre EPC	£ 320.00
07/02/2023	Chapple & Jenkins Wholesale De	Kitchen Stock for Resale	£ 155.22
07/02/2023	Chapple & Jenkins Wholesale De	Kitchen Stock for Resale	£ 190.75
07/02/2023	DEC Associates Ltd	DEC and RR Certs YOSC	£ 828.00
07/02/2023	Hunts Foodservice Ltd	Kitchen Stock for Resale	£ 128.64
07/02/2023	Northern Surveying Services Ltd	Reinstatement Costs Assessment	£ 4,380.00
07/02/2023	PPL Music Licence	Music Licence Town Council Properties	£ 2,171.01
07/02/2023	South Gloucestershire Council	Cleaning Town Council Properties	£ 2,087.30
07/02/2023	West Mercia Energy	Gas/Electric Town Council Properties	£ 5,035.65
08/02/2023	Amazon	DVD Armadillo Cinema	£ 9.99
08/02/2023	Amazon	Kitchen Stock for Resale	£ 19.49
08/02/2023	South Glos Council	Business Rates Town Council Properties	£ 187.00
08/02/2023	South Glos Council	Business Rates Town Council Properties	£ 187.00
10/02/2023	Imprest Account	Bank Transfer	£ 1,043.26
10/02/2023	ProfitReach	Website Support	£ 64.62
10/02/2023	JCT LTD	JCT Contract	£ 58.00
13/02/2023	Lex Autolease Ltd	Estates Vehicle Lease Payments	£ 249.74
13/02/2023	Myhrtoolkit Limited	IT Software subscription	£ 132.00
13/02/2023	Anglian Pumping Services	Plumbing and Heating Equipment	£ 65.35
14/02/2023	Avon Sports Ground Maint Co.	Bowling Green Maintenance	£ 667.80
14/02/2023	Bank Current Account	Bank Transfer	£ 15,532.31
14/02/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 462.24
14/02/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 175.68
14/02/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 238.22
14/02/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 213.94
14/02/2023	Bendrey Brothers Ltd	Treated Wooden Posts	£ 447.05
14/02/2023	Bristol Gas & Heating Ltd	Water Boiler Installation	£ 130.00
14/02/2023	Bristol Gas & Heating Ltd	Building Maintenance	£ 295.00
14/02/2023	BS1 Fire & Security Ltd	Building Security	£ 66.00
14/02/2023	BS1 Fire & Security Ltd	Building Security	£ 221.98
14/02/2023	Fuelgenie Business Accounts	Fuel Estates Vehicles	£ 507.71
14/02/2023	G&S Steeplejacks Ltd	Building Maintenance	£ 636.00
14/02/2023	G.B.Sport & Leisure	Gate Repairs	£ 176.76
14/02/2023	Horders	Replacement Lights Poole Court	£ 653.95
14/02/2023	LANDCARE	Tree/planting materials Parks/Opens Spaces	£ 3,288.08
14/02/2023	Murray Hire Ltd	Estates maintenance equipment	£ 16.36
14/02/2023	Murray Hire Ltd	Hire of heaters	£ 67.20
14/02/2023	One Stop Cleaning Shop	Cleaning Materials	£ 538.08
14/02/2023	Original Fixings	Estates maintenance equipment	£ 50.45
14/02/2023	Phoenix Amenity Supplies	Pollinator project materials (Grant funded)	£ 2,797.98
14/02/2023	Proludic Ltd	Play Equipment Repairs/Maintenance	£ 758.83
14/02/2023	Re-Energize	Event Management Fee	£ 1,409.00
14/02/2023	SHB Hire Ltd	Estates Vehicle Lease Payments	£ 437.10
14/02/2023	Society of Local Council Clerk	Staff Training	£ 42.00
14/02/2023	Trade UK	Estates maintenance equipment/materials	£ 316.84
14/02/2023	Verde Recreo Ltd	All Weather Service Maintenance	£ 446.26
14/02/2023	Virgin Media Payments Ltd	Broadband Charges	£ 56.40

14/02/2023	Yate Supplies	Cleaning Materials	£ 75.17
17/02/2023	Avon Pension Fund	Pension January 23	£ 15,480.90
17/02/2023	Bank Current Account	Bank Transfer	£ 14,949.25
20/02/2023	Amazon	DJ Booth Cables Armadillo	£ 14.99
20/02/2023	Amazon	DVD for Armadillo Cinema	£ 9.99
20/02/2023	Anglian Pumping Services	Plumbing and Heating Equipment	£ 592.62
20/02/2023	Harrod Sports	Football Changing Room Equipment	£ 274.48
21/02/2023	IKEA	Lockers Armadillo	£ 330.00
21/02/2023	Tubz UK	Furniture Pop Inn Café (Grant funded)	£ 539.96
22/02/2023	Bank Current Account	Bank Transfer	£ 11,373.85
22/02/2023	HMRC	Monthly Tax/NI Contributions	£ 12,096.63
22/02/2023	Telefonica 02 UK Limited	Mobile Phone Charges	£ 229.02
23/02/2023	CNH Industrial	Ransomes Mower Lease Payment	£ 1,171.91
23/02/2023	Petty Cash	Petty Cash Top Up	£ 247.35
23/02/2023	ProfitReach	Website Support	£ 178.80
23/02/2023	Acco Brands	Part for office equipment	£ 17.62
24/02/2023	Bank Current Account	Bank Transfer	£ 19,129.46
24/02/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 2,255.62
24/02/2023	Beacon Cleaning Services	Cleaning Town Council Properties	£ 3,121.74
24/02/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 185.47
24/02/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 114.96
24/02/2023	Brake Bros Ltd	Kitchen Stock for Resale	£ 76.84
24/02/2023	Bristol Gas & Heating Ltd	Pump Installation YOSC	£ 160.00
24/02/2023	Chapple & Jenkins Wholesale De	Kitchen Stock for Resale	£ 272.42
24/02/2023	Chapple & Jenkins Wholesale De	Kitchen Stock for Resale	£ 73.98
24/02/2023	Chapple & Jenkins Wholesale De	Kitchen Stock for Resale	£ 201.34
24/02/2023	Complete Business Solutions Gr	Stationery	£ 66.43
24/02/2023	Complete Business Solutions Gr	Stationery	£ 40.46
24/02/2023	Hunts Foodservice Ltd	Kitchen Stock for Resale	£ 128.64
24/02/2023	Murray Hire Ltd	Estates Equipment	£ 88.28
24/02/2023	P G RUSSELL AGRICULTURAL/GARD	Landscaping Works	£ 1,116.00
24/02/2023	RBS Software Solutions	IT Software subscription	£ 294.66
24/02/2023	South Gloucestershire Council	IT Support	£ 611.76
24/02/2023	South Gloucestershire Council	IT Support	£ 136.51
24/02/2023	South Gloucestershire Council	Pre Employment Checks	£ 92.40
24/02/2023	South Gloucestershire Council	Quarterly Localism Charge	£ 8,093.38
24/02/2023	South Gloucestershire Council	Estates Vehicles Maintenance	£ 449.39
24/02/2023	STANNAH LIFT SERVICES	Lift Maintenance	£ 296.09
24/02/2023	The Consortium	Litter Picking Equipment	£ 131.88
24/02/2023	Virgin Media Payments Ltd	Broadband Charges	£ 48.00
24/02/2023	Virgin Media Payments Ltd	Broadband Charges	£ 56.40
24/02/2023	Virgin Media Payments Ltd	Broadband Charges	£ 56.40

**MINUTES OF GRANTS AND FINANCE SUB COMMITTEE MEEING HELD
ON Monday 20th March 2023 FROM 2.00PM – 2.05 PM AT POOLE COURT**

Present

Councillors Mike Drew, John Ford, Cheryl Kirby.

Finance Manager & RFO

Minute 1. Apologies for Absence

Apologies for absence were received from Councillors John Gawn & Jane Price (both on leave of absence). Councillor Ray Perry was absent.

Minute 2. Members Declarations of Interest Under the Localism Act 2011

No Declarations of interest under the Localism Act 2011 were received.

Minute 3. Insurance Tender

A confidential report regarding Yate Town Council Insurance Tender was received and considered.

The Grants and Finance Sub-Committee **RECOMMEND** that Yate Town Council enter a 3 year agreement, with the option to extend for a further 2 years, with Zurich Municipal in the sum of £21,882.91 for 2023/2024.

Minute 4. Date of next meeting

The next meeting to be arranged as required.

Fundraising Report to 31 March 2023

Listed below is a summary individuals/organisations who have been approached or have donated funding to Yate Town Council projects in the

2022/2023 financial year:			
Name of Organisation	Project Identified	Status of Application	Amount Awarded
Age UK - Community Boost	Warm Welcome - Armadillo Application for £2,000	Unsuccessful	0.00
Age UK - Community Boost	Warm Welcome - PIC Application for £955	Unsuccessful	0.00
Age UK - Connecting Communities Small Grants Fund	Yate Ageing Better - £2,000 requested	Unsuccessful	0.00
ASMC	Easter Egg Extravaganza 2022	Received	20.00
Boiler Upgrade Scheme	Heritage Centre ASHP	Awarded	5000.00
Dodington Parish Council	Armadillo Youth Sessions	Received	1936.98
Dodington Parish Council	Easter Egg Extravaganza 2022	Received	100.00
Enovert Community Trust	Kingsgate Park Play Area Refurb	Awarded	25000.00
Landcare	Easter Egg Extravaganza 2022	Received	20.00
Live West	Warm Welcome	Received	500.00
PIC Management Committee	PIC furniture and equipment donation	Received	791.85
Private individual	Mayors Christmas reception	Received	50.00
Re-energise	Easter Egg Extravaganza 2022	Received	20.00
SGC - Area Wide Grant	YMCA - roof improvements	Received	1500.00
SGC - CIL	Old Yate Strategy	Received	6164.79
SGC - Community Brightside	Armadillo Healthy Cooking workshop.	Received	500.00
SGC - Community Welcome Spaces	Walm Welcome - various venues	Received	2000.00
SGC - Community Food Fund Grant	PIC Pay what you can lunches - Application for £500	Unsuccessful - referred to MAF	0.00
SGC - Community Food Fund Grant	Armadillo cooking workshop for kids - Application for £500	Unsuccessful - referred to Early Help Community Networks	0.00
SGC - Early Help Community Networks	Armadillo cooking workshop	Awarded	1000.00
SGC - MAF	MAF - Autumn Brook Bug Hotel	Awarded	400.00
SGC - MAF	MAF - KGP Picnic Bench	Received	655.00
SGC - MAF	MAF - PIC Community Lunches	Received	320.00
SGC - MAF	MAF - PIC Community Lunches	Awarded	400.00
SGC - MAF	MAF - YMCA Accessibility Ramps	Received	1500.00
SGC - S106	Disability Equipment	Received	6391.05
SGC - S106	Millside Play Enhancement - Capital award	Received	4655.77
SGC - SLA High Street Budget	Station Road Seasonal Lights	Awarded	2200.00
St Monica Trust - Platinum Jubilee Fund	Queens Platinum Jubilee event	Received	472.00
The Tree Council - Branching Out Grant	Covid memorial orchard	Awarded	1083.75
Various Stall Holders	Yate Rocks! 2022	Received	2305.00
VISA - Lets Celebrate Towns 2022	Town Prosperity - Application for £20,000	Awaiting response	0.00
Waitrose	Easter Egg Extravaganza 2022	Received	333.00
Waitrose	LNAP actions	Received	1200.00
Waitrose	Tree sculpture	Received	1200.00
Waitrose / John Lewis Partnership	Youth activities and equipment	Received	1000.00
War Memorials	Lych gate war memorial	Awarded	1510.00
WECA - Bee Bold Pollinator Fund	LNAP actions	Awarded	14995.54
Workplace Charging Scheme Voucher	Replacement dual electric charging point at Poole Court - Voucher enabling discount from supplier.	Received	700.00
Yate Community Plan	YMCA Garden	Awarded	2783.89
			88708.62

Yate and District Heritage Centre Trust Charity Commission Register No: 1110300 Fundraising Report to 31 March 2023			
<i>'funds listed below are raised and administered by the Yate Heritage Centre Trust in line with the Trust's Governing Document dated 20th May 2003 Application of Income. This is reported to Yate Town Council by way of transparency, the funds are not passed to the council'</i>			
Name of Organisation	Project Identified	Status of Application	Amount Awarded
South Glos Council	SLA	Received	£2,800
Yate Town Council	Revenue	Received	£2,000
Friends of Yate Heritage	Lecture series	Received	£500
Westerleigh Parish Council	Workshops	Received	£300
Wickwar Parish Council	Printing WWI Book - Receive funds for sales of Wickwar WWI book	Awarded	tbc
SGC MAF Funding	St George's Celebrations	Received	£400
Yate Town Council	St George's Celebrations	Received	£500
SGC AWG Funding	International Festival 2022 - defferred to 2023 event	Received	£700
Society of Merchant Venturers	International Festival 2022 - defferred to 2023 event	Received	£900
SGC MAF Funding	International Festival 2022 - defferred to 2023 event	Received	£1,500
SGC - King's Coronation Fund	Coronation Display	Awaiting response	£168
			£9,768

Heritage Centre Fundraising

Members to receive and consider the extract below from the Yate & District Heritage Centre Exhibition Policy and provide guidance on how the Town Council proceed regarding the sale of items within the Yate and District Heritage Centre.

8.1 Sales of material

Selling material is a key part of many community and cultural exhibitions. Twenty per-cent of the purchase price of any artwork or photographic material sold in YHC shall go to YHC, unless there is good reason for a different per-centage.